

**Tarrant Appraisal District  
Board of Directors Meeting Minutes  
November 12, 2021**

This meeting was conducted “in person” and in compliance with the Open Meetings Act as written in statute. Temporary suspensions of some parts of the Act previously allowed TAD to conduct Board meetings in which Directors and the public could participate remotely via teleconference. While “the COVID-19 pandemic continues [and] Texans are strongly encouraged as a matter of personal responsibility to consistently follow good hygiene, social-distancing, and other mitigation practices”, GA-38 (Jul. 29, 2021), the temporary suspensions of parts of the Act were no longer in effect.

A quorum of members of the Board attended in person at TAD offices.

These Minutes are a summary of only the subjects the Board addressed and the actions it took. For details, see the Agenda and Audio Recording that are posted on TAD’s website at this URL:

<https://www.tad.org/about/board-of-directors/>

**Members present:**

Ms. Kathryn Wilemon, Chairman  
Mr. Rich DeOtte, Secretary  
Ms. Wendy Burgess (joined meeting at 9:06 a.m.)  
Mr. Gary Losada  
Mr. J. R. Martinez

**Members absent:**

Mr. Tony Pompa

**Also participating:**

Mr. Jeff Law, Chief Appraiser

Ms. Wilemon called the meeting to order; Mr. Law verified the presence of a quorum and the timely posting of notice of the meeting; Pastor Aaron Summers delivered the invocation and led the pledges of allegiance. The Board then took up the following Agenda items.

**4. Recognize Visitors; Hear Public Comments**

The Board recognized and heard comments from members of the public.

**5. Action Items**

a. Consent Agenda items

- (1) Deliberation and action regarding Approval of the Minutes from June 11 and August 13, 2021, Board meetings

- (2) Deliberation and action regarding staff recommendation for renewal of End User License Agreements (EULA) for Marshall & Swift Rate Tables and Moore's Precision Rate Tables
- (3) Deliberation and action regarding authorization to make an optional contribution to Texas County and District Retirement System (TCDRS) with intent being the preservation of the 12.0% elected contribution rate for 2022 and to commit 2021 unspent funds to the committed fund for unfunded pension liabilities for future retiree cost of living adjustments or additional liability reduction of the employee pension plan.

Mr. Losada asked to remove Item 5(a)(3) from Consent Agenda and it was removed.

Mr. DeOtte moved to approve the remainder of the consent agenda (Consent Agenda Items 5(a)(1)-(2)); Mr. Martinez seconded; Mr. Losada abstained; and the motion passed.

Mr. Losada moved to approve Item 5(a)(3); Ms. Wilemon seconded; and the motion passed unanimously.

- b. Deliberation and action regarding engagement of legal counsel for the Tarrant Appraisal District focusing on governmental law.

Mr. Martinez moved to table this item; Mr. DeOtte seconded; and the motion passed unanimously.

## 6. Discussion Items

- a. Follow-up discussion regarding Potential Enhanced Retiree Health Insurance Benefit Incentive for Qualified Retirees Prior to Age 65

After staff presentation and Board discussion, staff was asked to put this item be on the agenda for the December meeting.

## 7. Information Items

- a. Report by Taxpayer Liaison Officer

Ms. Jacobson did not attend but her written report was provided to the Board.

- b. Report by ARB Chairman

Mr. Bunker did not attend. Mr. Law reported that Mr. Bunker resigned from his position as Chairman of Tarrant Appraisal Review Board effective December 31, 2021, and the local administrative district judge appointed Ms. Judy Mahoney Chairman and Mr. Perry Christiansen as Secretary effective January 1, 2022.

c. Report by Chief Appraiser

Mr. Law reported on the status of Digital Imaging System (Real Vision Imaging Software, RVI) migration.

**8. Propose Future Agenda Items; Set Next Meeting Date; Adjourn**

After noting that the next meeting is scheduled for December 17, 2021, the Board adjourned.

  
Kathryn Wilmon, Chairman

\_\_\_\_\_  
Rich DeOtte, Secretary